



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes October 13, 2017

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett. Also present: Keith Gray, Shelley Richardson, Carolee Sliker

The Commissioners reviewed a memo from Facilities Manager, Dustin Muzzey, reporting on the fire in the Community Corrections Center. Supt. Gray was able to provide additional information to keep the commissioners updated on this issue.

There was a discussion regarding the shortage of inmate labor to work in the kitchen and laundry. Several ideas were considered and eventually separated into immediate or short term solutions and long term solutions.

Short term plans:

- Move all “garage crew” inmates to work in the kitchen. Only one will remain, to continue working with the maintenance staff in the Corrections department.
- The Superintendent will implement a rewards program to incentivize inmates to improve the quality of their work. This will include things like movie nights and opportunities to watch sporting events.

Long term plans:

- Seek pricing from janitorial company to expand service to nursing home. When contract expires, submit RFP for the larger scope of service.
- Consider reassigning housekeeping staff to positions in the kitchen.
- Consider options for laundry such as reassign staff to work in kitchen and build laundry into the secure perimeter of the jail to allow Corrections department to manage all county laundry.

The Commissioners agreed to cancel their regularly scheduled meeting for Thursday, 10/19. The meeting was adjourned at 6:40 pm

Respectfully submitted,

Debra A. Shackett